



SAINT PAUL
SAFETY & INSPECTIONS

375 JACKSON STREET, SUITE 220
ST. PAUL, MINNESOTA 55101-1806
Phone: 651-266-8989 Fax: 651-266-9124
Visit our website at www.stpaul.gov/dsi

GENERAL BUILDING PERMIT APPLICATION



Select Type of Use: ☒ Commercial ☐ Institutional ☐ Mixed Use ☐ Multi Family ☐ Duplex ☐ Single Family ☐ Accessory

Select Type of Work: ☐ New Construction ☐ Addition ☐ Remodel or Alter ☐ Repair

Site Address Number Street Name Suite/Apt. # City State ZIP Building/Project Name
353 University Ave W St. Paul MN 55103

Description of Project:

Remove Replace front entrance
STOREFRONT AND SECURITY GATE

Project Contacts: (Contact Person & Business Name)

Applicant
Little Saigon Supermarket

Address
353 University Ave W.
City St. Paul State MN Zip 55103

Email
[Redacted]
Phone [Redacted]

Property Owner
Si Nguyen

Address
353 University Ave. W
City St. Paul State MN Zip 55103

Email
[Redacted]
Phone [Redacted]

Architect

Address
City State Zip

Email
Phone

Contractor
VP Construction of Minnesota
Project Manager
Han Phan
State Building Contractor License #
BC634267

Address 2204 McAfee Cir
City Maplewood State MN Zip 55109

Email
Phone
612-644-3866

Select ONE of the four options below for the Plan Review for this project:

For more info about ProjectDox visit our website.

- ☐ No Plan to be submitted ☐ Paper plans (2 copies) ☐ Email plans to Plan Review Department (small residential projects only)
☐ Electronic Plan Review via ProjectDox software. REQUIRED email address for upload link:

Existing Use:

Estimated Project Start:

Proposed Use:

Estimated Project Completion:

Project Valuation:

Residential Project Information:

For Mixed Commercial/Residential buildings enter information for BOTH Residential & Commercial Use

Estimated Value of Institutional Work	\$
Estimated Value of Mixed Use Work	\$
Estimated Value of Commercial Work	\$
Estimated Value of Residential Work	\$
TOTAL Value of Project	\$ 4750

Number of Existing Dwelling Units	
Final Number of Dwelling Units	
Number of Dwelling Units impacted	
Number of Windows Installed	
Number of Roofing Squares Installed (1 Square = 100 Square Feet)	
Number of Siding Squares Installed (1 Square = 100 Square Feet)	

Applicant listed on Building Permit application certifies that all pertinent state regulations and city ordinances will be complied with in performing the work for which this permit is issued.

APPLICANT NAME (PRINT)

Si Nguyen

Permit #

23-091697

APPLICANT SIGNATURE

Application Date:

Please make sure second page is submitted when turning in application

Payment information will be sent to your email with instructions. Please send application to: DSI-BuildingPlanReview@ci.stpaul.mn.us; or mail to: 375 Jackson Street, Suite 220, Saint Paul, MN; or walk-ins are accepted

Additional information required on back page for New Structure or Addition Projects

Please complete this section for New Structure or Addition:		
Structure Dimensions (in feet):	Setbacks from property line (in feet):	Lot Width:
Width:	Front Setback:	Lot Depth:
Length:	Back Setback:	# of Stories
Height:	Side 1 Setback:	Basement ☐ Y ☐ N
Total Square Feet (include basement):	Side 2 Setback:	Fire Suppression System (i.e. sprinklers) ☐ Y ☐ N

Public Works Review Required for Paper Plan Review of New Construction and Multifamily Residential or Commercial Additions

Two (2) complete sets of plans stamped by Public Works must be attached to this paper application

Paper plans are not required for an Electronic Plan Review project

Public Works Address: Lot Survey & Legal Description 10th Floor City Hall Annex (25 W. 4th Street, St. Paul MN)	Public Works Sewer: Sewer availability 7th Floor City Hall Annex (25 W. 4th Street, St. Paul MN)
Stamped By:	Stamped By:
Date:	Date:
Assigned Address:	Is public sewer available? ☐ Y ☐ N
Property PIN:	Is an abandonment permit needed? ☐ Y ☐ N
Legal Description:	Is there a public sewer within the private property? ☐ Y ☐ N
ADDRESS REVIEW	SEWERS REVIEW

STAFF USE ONLY

Zoning District: T2	Existing Use: RETAIL
Reviewed By: KHT	Date: 10/17/23
Proposed Use: RETAIL	
Site Plan Review Required? ☐ Y ☐ N	Plan # V-23-
Construction Type: VB	SPR #
Occupancy Group: M	SAC #
	Charges:
Credits:	
Building Permit Fee \$ 169	Misc. Fee: \$
State Surcharge \$ 2.38	Misc. Fee: \$
Plan Check Fee \$ 109.85	Misc. Fee: \$
SAC Fee \$	Design Review Fee \$
SAC Processing Fee \$	Park Dedication Fee \$
SAC Lift Station Fee \$	Parkland Dedication Admin Fee \$
State Valuation \$	Total Fees \$ 281.23

Plan Review Remarks: